



IN-KIND DONATION FORM

Donor Information

Business or Organization

OR

Individual

Name of Business or Organization

First Name

MI

Contact Name

Last Name

Email Address

Mailing Address

Address

City

State

Zip

Phone

Donated Items

According to IRS guidelines, it is the donor's responsibility to determine the present fair market value (FMV) of items donated. Your estimates below will help us recognize your gift appropriately.

Description of item(s) or service(s)

Estimated FMV

	\$
	\$
	\$
	\$

Would you like a booth space at the event? yes no

Booth spaces include 1 6' x 30" table and 2 chairs. The vendor area is outside with no access to power.

Additional Information

Thank you for your generosity and for supporting the Building Educational Success through the Arts (BEST Arts) Conference at Pacific Oaks. Should you have sponsorship or donation questions, please contact BestArts@pacificoaks.edu or (626) 529-8092. Sponsorships are tax-deductible as determined by the IRS (please consult your tax advisor or IRS publications for details). Pacific Oaks College gratefully acknowledges the sponsorship amount as described above. Please keep a copy of this form for your records. Ref: Tax ID 95-1716809

Date of Donation _____ Print Name _____ Signature _____

In appreciation for your support, we will be recognizing you/your company at our event and program, please send your logo to:
BestArts@pacificoaks.edu

Please return this completed form with your donation to:

Pacific Oaks Office of Advancement | 45 Eureka St. | Pasadena, CA 91103 | www.pacificoaks.edu